

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 12, 2019
7:30 p.m**

A. Call to Order

President Reaves called the meeting to order at 7:30 p.m.

B. Open Public Meeting Notice

Mrs Schauer read the following notice:

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 9, 2019, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

Mrs. Schauer led the Pledge of Allegiance

D. Roll Call

Yes	Ms. Burch	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Yes	Ms. Creelman	Yes	Ms. Marto	Yes	Mr. Wolkow
Absent	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

E. Executive Session – 6:30 p.m.

- Personnel, Negotiations

Open Public Meeting @ 7:30 p.m.

F. Board Member Recognition

- President Reaves commended and thanked retiring board members Judy Creelman and Monica Burch for their dedication and service to our school district. All present enjoyed a short recess to honor Ms. Creelman and Ms. Burch.

Superintendent's Report

- September numbers: HS 211+8 OOD now, 520+3 OOD in district K-8
- Reminder: early dismissal Friday, 12/20, closed December 23-January 1, reopening Thursday, January 2nd
- Latest NJASA C&I & PD combined committee meeting - rep from NJDoE discussing SEL modules on their website [not a mandate/awareness]
- Annual Spelling Bee 1/21 7pm, snowdate 1/29
- County meeting - rep from US Census Bureau distributing info on the next population count - 1st time ever online
- SEL - sharing data with our SC & CI team the 2nd week of January
- SEL highlight: Thanks our 8th Ss who made enough Birthday Bags for each of Union's ES's for students id'd 'in need' Kayle, Christina, Gracie, Sophie, kate, Monique, Gabi, Madison - approved community service
- Staff highlight: Thanks Ms. Deckhut and Janet Somerset County Vo-Tech visit grade 7/8 on 12/3, we included in Friday Folder 12/6
- Student highlight Robotics: Read J Puglia's email dated 11/25

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- Thanks Mrs. Infante for the morning PTO parent HIB training offering on 12/10, Mr. St. Laurent, Mr. Swan, Mrs. Schauer, Superintendent Giordano
- BTS/SHSD discuss 20-21 calendar next couple months, Labor Day 9/7/20, Passover 3/27-4/3, Easter 4/4/21
- Personally thanks Mrs. Burch and Mrs. Creelman for their dedication to our students and staff and for supporting me as well. You will be missed, please come back and visit us from time to time, or once a month.
- Want to wish everyone a happy and safe holiday season, Happy Hanukkah and Merry Christmas

Business Administrator's Report

- Best wishes to Judy and Monica
- Correspondence - Ms. Mancini
 - Thanked the board for sponsoring her attendance at the NCTE Convention
- Item K6: Acceptance of FY19 audit
- Item J6: Correcting an error
- Next F&F scheduled for 12/17 at 6:00 p.m. - preliminary FY21 budget discussions, parking lot
- Happy Holidays to all. Enjoy the break celebrating with family and friends.

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- Suzie Stevinson - Opposed to start school prior to Labor Day - supports first day of school on Tuesday, 9/8/2020

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- November 21, 2019 Executive Session Minutes
- November 21, 2019 Regular Meeting Minutes

Motion to approve **Item H.** moved by Ms. Nathans, seconded by Ms. Creelman

Motion carried as follows: Yes: (7); No: (0); Abstain: (1)

Yes	Ms. Burch	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Yes	Ms. Creelman	Abstain	Ms. Marto	Yes	Mr. Wolkow
Absent	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

I. Task Groups

- Negotiations Committee – Judy Creelman
 - Tentative MoA reached with BEA - more info coming in January
- Somerset Hills School District – Monica Burch
 - Discussed proposed SHSD 20/21 school calendar
 - MoA for admin staff for SHSD
 - YMCA summer camp agreement
 - HS ranked #17

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- o Star students internship program
- o Sidewalk safety discussion
- Wellness Committee - Alicia Schauer/Sonia Marto
 - o Next meeting 1/31/20
- Technology Committee - Howard Wolkow
 - o No meeting
- Security/Safety Ad Hoc-Monica Burch
 - o Meeting to be set in January
- Child Care - Jennifer Johansson/Alicia Schauer
 - o Next meeting 1/21/20

Delegate/Representative Appointments

- New Jersey School Boards Association - Judy Creelman
 - o Bill sponsored by NJSBA to allow districts the opportunity to exceed the 2% cap without public referendum if district is under adequacy
- Somerset Hills Municipal Alliance
 - o Organization will continue with reduced funding
- PTO – Suzie Stevinson
 - o Fall Fest raised \$6,200.00 for the PTO
 - o PTO meeting on 12/10/19 - Parent/HIB training facilitated by Mrs. Infante

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Policies

J.1 the **second reading** of the following policies:

Number	Description	Action
P7440	School District Security (M)	R

Regulations

J.2 the **second reading** of the following regulations:

Number	Description	Action
R7440	School District Security (M)	R

Statement of Assurance

J.3 the Health and Safety Evaluation of School Buildings Checklist statement of assurance for the 2019-2020 school year.

J.4 the School Safety and Security Plan Annual Review statement of assurance.

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Facilities Use Request

J.5 the the following facilities requests for the 2019-2020 school year:

Activity	Date(s)	Time	Location
8th Grade 50/50 sales	12/5/19, 12/11/19, 12/18/19	5:30pm-7:00pm	Hallway by Cafetorium

J.6 rescind the following policy:

Number	Description	Action
P5517	School District Issued Student Identification Cards	R

J. agenda items J.1 through J.6

Motion to approve **Item J.** moved by Ms. Stevinson, seconded by Ms. Breelman
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Ms. Burch	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Yes	Ms. Creelman	Yes	Ms. Marto	Yes	Mr. Wolkow
Absent	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2019-2020 Financial Reports

K.1 the Report of the Secretary for November 2019 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for November 2019 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

It is recommended that the Treasurer's Report for November 2019 be accepted and filed.

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2019-2020 Invoices-General Agency Account

K.2 invoices presented for payment totaling \$949,496.39 from the General Agency Account from November 22, 2019 through December 12, 2019.

Fund	Amount
(10) General Fund	\$ 925,359.18
(12) Capital Outlay	\$ 0
(20) Special Revenue	\$ 24,137.21
Total	\$ 949,496.39

2019-2020 Invoices-Student Activities Account

K.3 invoices presented for payment totaling \$6059.50 from the Student Activities Account from November 16, 2019 through December 6, 2019.

2019-2020 Invoices-Food Service Account

K.4 invoices presented for payment totaling \$294.00 from the Food Service Account from November 16, 2019 through December 6, 2019.

2019-2020 Transfers

K.5 transfers for the 2019-2020 school year totaling \$31,000.00 from November 16, 2019 through December 6, 2019 as per the monthly transfer report.

Acceptance of FY2019 Audit and Comprehensive Annual Financial Report (CAFR)

K.6 Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve the following resolution:

WHEREAS, the Bedminster Township School Board of Education engaged the firm Nisivoccia, LLP to conduct a yearly audit of the District's financial reports; and

WHEREAS, the firm audited these records for the 2018-2019 school year; and

WHEREAS, the auditor has submitted a full report of the audit to the Board; and

WHEREAS, no recommendations were reported;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Township of Bedminster, does hereby accept and place on file the 2018-2019 Annual Audit Report of the records and report of examination of the financial statements for the year ending June 30, 2019, as submitted by the firm Nisivoccia and Company, LLP.

BE IT FURTHER RESOLVED, that the Board Secretary be directed to file the necessary reports with the State Department of Education and that a copy of the summary audit be appended to and become part of these minutes.

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K. agenda items K.1 through K.6

Motion to approve **Item K.** moved by Ms. Creelman, seconded by Ms. Stevinson
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Ms. Burch	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Yes	Ms. Creelman	Yes	Ms. Marto	Yes	Mr. Wolkow
Absent	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

New Hires/Substitutes

- L.1 Sally Ahmadi as a Part Time School Nurse at the rate of \$41.09 per hour (BA, Step 1) for up to 2 hours per day/5 days per week from 11:00am - 1:00pm effective on or about January 2, 2020 through on or about June 30, 2020, per the provisions of the Bedminster Education Association contract in effect from July 1, 2015 through June 30, 2019 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.2 Allison Deakyne as a Social Studies Grade 5/6 Maternity Leave Replacement at the rate of BA Step 1 \$56,125.00 prorated effective on or about January 1, 2020 through on or about June 30, 2020, per the provisions of the Bedminster Education Association contract in effect from July 1, 2015 through June 30, 2019 and pursuant to a successful clearance of P.L. 2018, c.5.
- L.3 the following as Substitute Nurse for the 2019-2020 school year, per the substitute salary guide and pursuant to a successful clearance of P.L. 2018, c.5.
Sally Ahmadi
- L.4 Claudia Gerald as a one to one aide for after school activities, on an as needed basis, for student #319332 for the 2019-2020 school year at the hourly rate of \$17.60.

Home Instruction

- L.5 Professional Education Services, Inc., High Focus Centers, to provide instruction for student #315655 effective on or about November 18, 2019 for up to 2 hours per day at the rate of \$59.11 per hour for approximately 6 weeks.

Student Services

- L.6 Summit Speech School to provide audiological evaluations for student #329614 in the amount of \$787.50.

2019-2020 Stipends

- L.7 the following stipends being offered for the 2019-2020 school year that are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2015 through June 30, 2019.

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BEDMINSTER SCHOOL 2019-2020 EXTRA-CURRICULAR ACTIVITIES				
Activity Type	Number of Positions	Name of Staff Member	Number of Sessions	Individual Stipend Amount
Concert Monitor	9	Colin White	6	\$66.83 per session (1.5 hours)
Concert Monitor	9	Tracy Grant	6	\$66.83 per session (1.5 hours)
Concert Monitor	9	Rachel Edelman	6	\$66.83 per session (1.5 hours)
Asst. Baseball Coach		Thomas Notte		\$1,919.00

Course Approval

L.8 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2015 through June 30, 2019:

Name	Course	Credits	School	Term	Estimated Amount
Ashley Isello	Proseminar in Education Theory and Practice	3	Drew University	1/13/20-5/6/20	\$2,400.00
James Puglia	Educational Admin Leadership Internship for Urban School Personnel II	3 3	New Jersey City University	1/21/20-5/13/20	\$2,198.25 \$2,198.25

L.9 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Administrator's Association contract in effect from July 1, 2019 through June 30, 2020:

Name	Course	Credits	School	Term	Estimated Amount
Lauren Zugale	Practicum in Special Education	3	Rutgers University	1/19/20-5/12/20	\$2,217.00

Workshop

L.10 staff for the workshops listed:

Name	Workshop	Organization	Term	Amount
Kelly Lovejoy	Guided Math	Bureau of Education and Research	New Brunswick, NJ	\$479.00 Reg., \$32.06 mileage

Externship

L.11 Sarah Benmens from Dickinson College, Class of 2021 to shadow Mr. Philips for 2 days in January 2020 as part of the Dickinson Externship program.

Superintendent Contract

L.12 a new employment contract for Jennifer Giordano, Superintendent, as submitted to and approved by the Executive County Superintendent, in effect from July 1, 2020 through June 30, 2024 per the terms and conditions found within.

L.13 go into Executive Session at 6:30 pm at the scheduled meeting of the Board on January 23, 2020.

L. agenda item L.1 through L.13

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Motion to approve **Item L.** moved by Ms. Nathans, seconded by Ms. Burch
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Ms. Burch	Yes	Ms. Lamiera	Yes	Ms. Stevinson
Yes	Ms. Creelman	Yes	Ms. Marto	Yes	Mr. Wolkow
Absent	Ms. Johansson	Yes	Ms. Nathans	Yes	Mr. Reaves

M. Public Questions/Comments

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- Judy Creelman - Thank you to fellow board members and community. Was a pleasure serving on this board and it was truly a wonderful experience
- Monica Burch - Enjoyed working with everyone. Thank you all.
- Jolanta Kolodziejki - BEA Co-President - Thanked Ms. Creelman and Ms. Burch for their service on behalf of the BEA

N. Adjournment

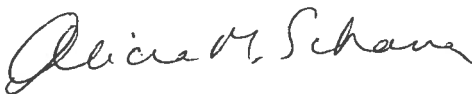
Motion to adjourn the Public Session at 8:22 p.m. moved by Ms. Stevinson, seconded by Ms. Creelman
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

NEXT MEETING(S) SCHEDULED FOR:

**January 6, 2020
OPEN PUBLIC RE-ORGANIZATIONAL MEETING 6:00 PM
Immediately followed by
OPEN PUBLIC MEETING**

**January 23, 2020
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**

Respectfully submitted,



Alicia M. Schauer
Board Secretary